



United States District Court

- If your name and/or address has changed please indicate correction here or online.
- If the juror is deceased, please indicate correction here or online and do not complete the remainder of this questionnaire.

Save time and money by completing this form on the court's website.

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Jurors Please Do Not Write In This Space

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JUROR QUALIFICATION QUESTIONNAIRE

Please read the Prospective Juror letter before completing the Questionnaire

Dear Prospective Juror:

Your name has been drawn by random selection, and you are being considered for jury service in the United States District Court. Trial by jury is a keystone of our system of justice. Jury service is, therefore, both an opportunity and an obligation of every American. Jurors will receive mileage and, unless they are federal government employees, an attendance fee for each day of service.

In order for us to obtain some information about you from which we can objectively determine whether you are qualified to serve pursuant to federal law, please complete this questionnaire, either online at the court's website noted above or by completing both sides of this paper form. **Answer all questions, sign, date and return this form in the enclosed envelope or complete the form online within ten days.**

If you do not return this questionnaire form fully completed or complete the online form within ten days, you can be legally required to report at your expense for completion of the questionnaire at this office.

If you are unable to fill out this form, someone else may do it for you provided that person indicates in the "Remarks" section why it was necessary for him or her to do so instead of you.

Do not attach anything to this form. Please write your comments in the "Remarks" section.
Do not ask to be excused by telephone.

If your address changes after you have returned this questionnaire, you should notify us promptly through e-Juror or through US Mail, addressing it to **"Attention: Jury Administrator"**.

**If completing
a paper copy:**

- Use a blue or black ink pen that does not soak through the paper.
- Do not write in margins nor in "official use only" areas.
- Fill the ovals completely. **Right** ● **Wrong** ✗

1. Are you a citizen of the United States? Yes ☐ No ☐

2. Are you 18 years of age or older? Yes ☐ No ☐

Give your age _____

Date of Birth: Month _____ Day _____ Year _____

3. a. Has your primary residence for the past year been in Yes ☐ No ☐

b. Has your primary residence for the past year been in Yes ☐ No ☐
of

If "No" to either question, see the notes to the right.

4. a. Do you speak the English language? Yes ☐ No ☐

b. Do you read, write, and understand the English language well enough to complete this questionnaire without help? Yes ☐ No ☐

c. If it is necessary to explain your answers to either Question 4a or 4b, please do so in the notes to the right of Question 4.

REMARKS

Question 3 - RESIDENCE. If you answered "No," that your primary residence was not in the same state or county for the past year, name the other states and counties of primary residence, and give dates.

Question 4 - LANGUAGE. If you need to explain your answers to either part of Question 4, provide explanation below.

Continued on the Back

5. Are any criminal charges now pending against you for a violation of state or federal law punishable by imprisonment for more than one year (a felony)? Yes ☐ No ☐
6. Have you ever been convicted of or sentenced for a state or federal crime punishable by imprisonment for more than one year (a felony)? Yes ☐ No ☐
7. Answer if your response to **Question 6** is "Yes." Have your rights to serve on a jury been restored or can you otherwise show that you are not disqualified from serving on a jury due to your conviction? (If "Yes," explain in the notes to the right.) Yes ☐ No ☐
8. Do you have any physical or mental disability that would interfere with or prevent you from serving as a juror? (If "Yes," see instructions to the right for Question 8.) Yes ☐ No ☐
9. Ethnicity: Are you Hispanic or Latino? Yes ☐ No ☐
10. Race: Please indicate your race by marking all that apply. (See the notes to the right for Question 10.)
- ☐ Black/African American ☐ Asian
☐ American Indian/Alaska Native ☐ White
☐ Native Hawaiian/Pacific Islander
- ☐ Other, Specify: _____

11. Sex: Male ☐ Female ☐

12. Occupation (List occupation and employer below.)

- a. Are you currently employed? Yes ☐ No ☐
- b. Are you employed by the U.S. government? (This does not include U.S. Postal Service employees.) Yes ☐ No ☐

Occupation _____

Employer Name and Phone Number _____

13. Are you employed on a paid, full-time basis as an:

- a. Elected public official of the United States, state, or local government or directly appointed by one elected to office. Yes ☐ No ☐
- b. Member of any non-federal government police or fire department. Yes ☐ No ☐
- c. Member in active service of the U.S. armed forces. Yes ☐ No ☐

14. Grounds for Excuse

It is possible that you could be excused from jury service if one or more of the categories listed to the right applies to you. If any of the categories apply to you AND you wish to be excused as a result, fill in the oval for the excuse(s) that apply. If you do not wish to be excused, do not fill in any of the ovals to the right.

- 1 ☐ 2 ☐
3 ☐ 4 ☐
5 ☐ 6 ☐
7 ☐ 8 ☐
9 ☐ 10 ☐

15. Signature and Date

Sign and date this form. If another person completed this form, that person must indicate his or her name, and the reason why in the "Remarks" section on the front of this form.

I declare under penalty of perjury that all answers are true to the best of my knowledge and belief. (Sign and date below.)

Sign Here

Date _____

Questions 5, 6, and 7 – Criminal Record. A felony is a crime for which you could be sentenced to imprisonment for at least one year. If your answer to either Question 5 or 6 is "Yes," please show below: (a) date(s) of the offense(s), (b) date(s) of the conviction(s) (or date(s) of pending charge(s)), (c) nature of the offense(s), (d) the sentence(s) imposed (if a conviction), and (e) the name(s) of the court(s).

One is subject to disqualification from jury service only for criminal offenses punishable by imprisonment for more than one year. It is the possible sentence, and not the actual sentence, which determines your eligibility to serve on a jury. If you have been convicted of a felony, but are still eligible to serve on a jury (either because your rights were restored, or because your rights were never lost) you should enter comments here to show that you are eligible to serve. If you need additional space, please use the REMARKS section on the front of this form. **NOTE - Answer Question 7 only if your answer to Question 6 is "Yes."**

Question 8 – Your Health. If you claim a mental or physical disability, please explain here. If you have a disability that would affect, but not prevent, your service as a juror, please advise. If you need additional space, please use the REMARKS section on the front of this form.

Questions 9, 10, and 11 – Ethnicity, Race, and Sex. Your answers to these questions are required solely to avoid discrimination in jury selection and have absolutely no bearing on your eligibility for jury service. By answering these questions, you help the federal court check and observe the juror selection process so that discrimination cannot occur. In this way, the federal court can fulfill the policy of the United States, which is to provide jurors who are randomly selected from a fair cross section of the community.

Question 14 – Grounds for Excuse. If one of the categories listed below applies to you and you wish to be excused for that reason, fill in completely the oval for your category at Question 14. Please make sure you also give in the "Remarks" on the front of this form such information as may be requested within the excuse category. You may still be qualified to serve if the court determines upon review that you appear to be eligible for service. Other persons may be excused only by showing jury service would cause them undue hardship or extreme inconvenience.

- (1) Over the age of 70 request to be excused
(2) A person who has served as a Federal grand or petit juror within the last 2 years (give name of court and dates you served under Remarks section).
(3) A person who serves without compensation as a volunteer firefighter, member of a rescue squad or ambulance crew for a federal, state or local government agency (describe service and agency for which you work under Remarks sect).
(4) A person having active care and custody of a child(ren) under 10 yrs old whose health and/or safety would be jeopardized by your absence; or a person who is essential to the care of aged or infirm persons. (Explain fully under Remarks section).
(5) A person whose services are so essential to the operation of a business, commercial, or agricultural enterprise that it must close or cease to function if you are required to perform jury duty. (Explain fully under Remarks section).

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