



United States District Court, District of Kansas  
Skyler B. O'Hara, Clerk of Court

**RESPONSE DEADLINE:**  
**10 days from receipt of this letter**

Dear Prospective Juror:

In accordance with 28 U.S.C. §1864, this notice is to obtain information which will determine your eligibility for potential federal jury service. Your name was randomly selected from a combined list of registered voters and state ID or driver's license records. You are **not** being summoned for jury duty at this time. Federal law requires that you complete the Juror Qualification Questionnaire either online via our eJUROR website, or through the U.S. Postal Service. If you qualify, you may be randomly selected to appear for federal jury service a later date.

**If you have already submitted your questionnaire to the Court, please disregard this mailing.** If this is your first notice or you have not yet submitted your questionnaire, please do so either electronically (see box to the right) *or* complete the enclosed paper questionnaire and return it to the Court by U.S. Postal Service mail.

To complete the paper questionnaire, please use pen (black or blue ink only). You must answer each question and sign and date the bottom of the questionnaire. The Court will return to you incomplete and unsigned questionnaires for completion.

Please refer to the enclosed list of ***Frequently Asked Questions*** for assistance. Note, it is not necessary to inform the Court of any scheduling conflicts at this time. You will have an opportunity to provide information about scheduling conflicts if you are summoned for jury duty at a future date.

Trial by jury is a keystone of our system of justice and is therefore both an opportunity and an obligation of every American citizen. Completion of the qualification questionnaire is required by law and should only take a few minutes of your time. Thank you for your cooperation and participation in this important process.

Sincerely,

A handwritten signature in blue ink that reads "Skyler B. O'Hara".

Skyler B. O'Hara, Clerk of Court

**eJUROR**

*easy on-line steps  
to access*

**Step 1:** Visit the website  
[www.ksd.uscourts.gov/eJUROR](http://www.ksd.uscourts.gov/eJUROR)

**Step 2:** Enter your 9-digit participant number (located below your name and address on the questionnaire), along with your date of birth and the first three letters of your last name.

**Step 3:** Follow the screen prompts and answer each question.

**Step 4:** Review and submit your answers by clicking "confirm" at the end of the questionnaire.